



## Department of Public Works

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### JOB DESCRIPTION

#### AUTOMOTIVE MECHANIC

Duties include the general maintenance and repair of the department's equipment, both motor vehicles and non motor vehicle, under the supervision of the Automotive General Foreman. He shall also have the ability to perform non-supervised tasks. He shall be capable of procuring parts, materials, and supplies as they relate to the motor vehicle/heavy equipment trade. He shall, in the absence of the General Foreman report to the Department Head any problems relating to the equipment or in the repair shop.

He must have a valid Class B CDL and a Class C hydraulic license or be able to obtain same within 90 calendar days. He shall be somewhat familiar with operating all the department's equipment. He shall be especially fitted by education or training in mechanical, automotive and heavy equipment repair work. A working knowledge of diesel engines, hydraulic systems and welding capabilities is a must. Five years experience in the above-described duties is required. Evidence of experience is required.

It is understood within the classification that the employee may be used for other duties as the need may arise when directed to do so by the Department Head or the Operations General Foreman. Availability for overtime work is mandatory when emergencies require.